



Oakfield Junior School  
Bell Lane  
Fetcham  
Leatherhead  
Surrey  
KT22 9ND  
Telephone 01372 374781  
e-mail [parent@oakfield.surrey.sch.uk](mailto:parent@oakfield.surrey.sch.uk)  
website [www.oakfieldjunior.com](http://www.oakfieldjunior.com)

Monday 2nd December 2019

Dear Parents / Carers,

### Access to Staff Car Park

You may have noticed that a new barrier has been put in place at the entrance to Oakfield's Staff Car Park.

For some time now the Headteacher and the Governing Body have been concerned about the potential risk to the safety of our children posed by a minority of parents and carers inappropriately using the staff car park for drop-off and pick-up.

Mrs Willemse has repeatedly requested in the school newsletter and through other correspondence that parents and carers do not use the staff car park before and after school because this is a danger to our children. In addition, Mrs Willemse has made a number of individual pleas to those parents and carers who persistently use the staff car park. However, as this dangerous situation continues the Governors have, reluctantly, taken the decision to install a barrier to prevent unauthorised use of the staff car park at these key times so as to improve the safety of our children. Sadly, this comes at considerable cost and is using funds, which could have been better spent on enhancing the learning experiences of the pupils at Oakfield.

We appreciate that it is very busy around all schools at drop-off and collection times and we are working with the local community councillors and police to enable our children to get to and from school as safely and easily as possible. I hope that I can count on your support as parents and carers not to use the staff car park and to work with us to ensure that our children are kept safe on our school site.

The staff car park will remain accessible to Blue Badge holders who either have very limited mobility themselves, or are bringing children to school with limited mobility. Blue Badges are obtainable by application to [www.gov.uk](http://www.gov.uk) and are generally issued only for those whose physical mobility is limited to less than 50 metres. If you wish to access the staff car park on disability grounds, please present evidence that you are a Blue Badge holder to the school office.

From Monday 9<sup>th</sup> December 2019 the barrier will be locked between 8:25 am and 9:05 am in the morning and 2:45pm- 3:30pm in the afternoon. Vehicles arriving between these times will not be allowed access to the staff car park.

Yours sincerely,

Mrs Gillian Ward  
Chair of Governors

