

FRIENDS OF OAKFIELD JUNIOR SCHOOL

AGENDA

Thursday 1 October 2020

7.45pm via Zoom



1. Welcome, introductions and apologies:
 - a. Attendees – Lala Cavaley-Frost, Lorraine Faulkner, Hanneri Swanepoel, Karen Simmaro, Singkee Pardo, Hannah Hallet, Paula Wood, Jacilda, Ulviyya Suleyma, Debbie Willemse, Lizzie Kelshall.
 - b. Apologies – Louise Dye, Gaenor Skeet, Mandy O’Connell, Jamie Frost
2. Chair’s Report (see annex) – Lala, thank you to everyone who helped and supported The Friends. Louise Dye has decided to step down as a member of the Friends. One new member: Lizzie Kelshall.
3. Treasurer’s Update (see annex)
4. Annual General Meeting formalities
 - a. Executive Posts (bold and underline confirmed posts)
 - i. Chair – Lala Cavaley-Frost is stepping down. No new Chair volunteered or was nominated. Have to check Constitution to see what is allowed, can we continue with a secretary & treasurer. Fantastic job if taking into consideration that we only had half a year.
 - ii. Treasurer - **Lorraine Faulkner**
 - iii. Secretary –**Hanneri Swanepoel**
 - iv. Members (in attendance) –Karen Simmaro, Singkee Pardo, Mandy O’Donnell, Hannah Hallet, Paula Wood.
 - v. Official Helpers - Claire Royall, Emma Wigley?
 - vi. Governor – Owain Hutchins?
 - vii. School representation (Honorary Member) – **Debbie Willemse** and Sue Price?
5. Fundraising
 - a. Pumpkin Carving competition & Mufti Day, Friday 16th October. Mufti with Autumn Theme. Children to hand in their pumpkins on the morning of the 16th. School Council to judge. £1 entry for Pumpkin Carving & £1 for Mufti. Might make a Scarecrow of two. This replaces the Autumn Walk discussed previously. **ACTION:** Lala to take lead. Singkee will check on hay bales.
 - b. Big Quiz – PTA website, everything in pack. Ask entrance fee. Friday 13th November. **ACTION:** Singkee to take lead, with Hannah & Hanneri to help. Hanneri to do a save the date & to get Poo pens for team that comes last.
 - c. Balloon Race – Raised about £500. Paypal took a cut, next time maybe look at other companies that don’t use Paypal. **ACTION:** Lala will send individual winners an e-mail. Hanneri will put winners on facebook.
 - d. Christmas Cards – already in process. **ACTION:** Paula Wood is taking lead on this.
 - e. Ice Rink – plastic type surface, different sizes. In year groups, each group have got a day. Suggested by Pete Morton. It will have to be in school hours. Instead of PE that day. Get it

sponsored by local businesses. Advertising is fine, as proceeds go to school and to advantage of children. One day and each year group have got a slot. Or over a couple of days. How will we clean surfaces and boots between year groups? Worst case scenario 4 days. **ACTION:** Hannah will take lead.

- f. Christmas Crafts – do crafts that children could sell back to parents. No Winter Wonderland, due to current COVID restrictions. Friends cover the cost of the materials and then items can be made in school. A plate for Santa's cookie or a carrot for Reindeer. Can look at Creative Cabin and see what there is. 254 children in school. **ACTION:** Lizzie will investigate cost of plates.

6. Inventory/Clear out of the school shed – 18th Oct 10am. Lala, Paula, Lorraine, Hanneri, Hannah, Lizzie.

7. Ideas for Future

- Auction of promises. Eg. A day's gardening. A night's babysitting.
- Supermarket sponsor a Christmas shopping trolley **ACTION:** Hannah take lead.
- Rainbow hamper, each year group gets a colour, and you must bring in something in that colour. Make a hamper only in that colour and then sell raffle tickets for a hamper. For Christmas. Raffle booklets. Draw to take place last week of school. **ACTION:** Lala will take lead. Debbie will look if any raffle bins.
- Christmas Jumper Day, 50% for Friends and 50% for Save the Children.
- Year 6's a Summer Market rather than a Christmas Market.
- Bake Sale, maybe doing something where people pre-order.

8. Any other business

School's Wishlist for fundraising this year.

- Bottom playground, all the seating there has been removed.
- Plasma screens were fitted in 3J & 6M, which was not budgeted for, and would like to get those into other classes.
- Gazebo – probably got a year and a half left, then completely rotten. Sports Premium that schools get from Government, can help towards Gazebo.
- Long term project is to replace the current Music Room, lots of money needed for that.
- School Lottery. You have to sell a number of tickets, not a specific amount of people that need to take part. Amount of tickets not unrealistic. **ACTION:** Lorraine will take lead.

9. Date of next meeting – 19 November 2020 – 7:30pm